

**Management and Operating Contract for the Thomas Jefferson National Accelerator Facility
(TJNAF)**

Solicitation Number: 89243024RSC000007

**Questions and Answers
(1-5)**

1. Question: Can DOE provide information on any Human Resource Information System (HRIS), Enterprise Resource Planning (ERP), or Enterprise Accounting system currently in use at TJNAF? Also, will the winning Contractor be required to continue using these systems if they win the award?

Answer: (This answer has been updated from what was presented at the pre-proposal conference). The financial accounting system used at the Laboratory is CostPoint. The Lab does not have an HRIS but uses CostPoint to adapt to HR needs along with other customized in-house programming. The winning contractor will not be required to use these systems.

2. Question: Can DOE provide information on the benefits package provided to TJNAF employees and that the winning Contractor will be required to provide if they win the award?

Answer: Information regarding the incumbent's benefit packages will be provided to the selected contractor during transition. The winning contractor will be required to provide equivalent benefits in accordance with Provision L.25 TJNAF Personnel Information, Section (c)(2) which states, "The contractor shall provide retained incumbent employees equivalent pay for at least the first year of the contract and equivalent benefits to those provided by the incumbent contractor."

3. Question: If a Subcontractor that was part of a teaming arrangement is not sharing in the M&O prime contract fee structure, may that subcontractor include a profit in the subcontract as an allowable expense?

Answer: No, in accordance with B.4, "If a Contractor is part of a teaming arrangement, the team shall share in this contract fee structure, at the discretion of the Contractor, and separate additional subcontractor fee for teaming partners shall not be considered an allowable cost under the contract. If a subcontractor, supplier, or lower-tier subcontractor is a wholly owned, majority owned, or affiliate of any team member, any fee or profit earned by such entity shall not be considered an allowable cost under this contract unless otherwise approved by the Contracting Officer."

4. Question: Section L.5 defines relevance as in excess of \$25 million in average annual research and development costs. If a member of the Offeror is a university bringing critical skills and qualifications to TJNAF, would the Government accept a contract that was more similar to the size of the work they will be performing? This would enable reviewers to evaluate relevance based on the institutional expertise they are bringing. Alternatively, could a university Offeror provide past performance against R&D expenditures that are self-funded or funded by other agencies within a specific domain? Please advise.

Answer: (This answer has been updated from what was presented at the pre-proposal conference). The Government will only consider contracts with an average annual research and development value that meets or exceeds the stated dollar threshold in L.5. In accordance with Section M.4, paragraph (d), "...if the Offeror does not have a record of recent and relevant past performance information on contracts similar to the Statement of Work or past performance information is otherwise not available, the Offeror will not be evaluated favorably or unfavorably for past performance. " The past performance information submitted shall be on recent and relevant contracts. The RFP does not specify the source of the contract funding.

Notwithstanding the dollar amount, only Past Performance Information Forms from the Offeror or those individual entities comprising the Offeror will be evaluated. The capabilities and strengths of team members other than those individual entities comprising the Offeror who bring key qualifications to an important area or who are small business partners may be evaluated under other evaluation factors in which they are proposed.

5. Question: Can the FY 2023, 2022 and 2021 Performance Evaluation Reports for the TJNAF incumbent contractor be posted on the TJNAF competition website? These evaluation reports, which already are available to the incumbent, will assist interested parties in understanding the Department's priorities and perspective on performance. We understand these evaluation reports are releasable by the Department. Due to the impending proposal submission date, time is of the essence.

Answer: The FY Performance Evaluation Reports for FY 2023, 2022 and 2021 have been posted on the M&O competition website in the Document Library.